

PUBLIC NOTICE

The Monroe County Housing Authority (MCHA) will accept applications for the Monroe County Scattered Sites – Conch Key, a housing development of eight (8) 1-bedroom / 1-bathroom and two (2) 2-bedroom / 1-bathroom single-family homes **located at 18 North Conch Avenue, Conch Key, Florida.**

Opening Date & Time: Tuesday, October 1, 2024, at 9:00 a.m.

Applications may only be submitted at <https://cityofkeywest.housingmanager.com>.

If you are **not** currently on **any** of our housing wait lists, you may submit a new application for this development or any other housing program(s) by logging onto cityofkeywest.housingmanager.com and then clicking **“Apply for Housing.”**

If you are **already** on **any** of our housing wait lists, you may apply for this development or any additional housing program(s) by logging onto cityofkeywest.housingmanager.com and then clicking **“View Your Application.”**

For assistance submitting an online application, please contact the Applications Office at (305) 292-3330. Applicants without online access may visit their local library or access a dedicated kiosk at our main office located at 1400 Kennedy Drive, Key West, FL 33040, during normal business hours 8:00 a.m. - 5:00 p.m. Monday through Friday. In-person assistance is available every Wednesday morning from 8:30 a.m. to 11:30 a.m.

If unable to apply via the website above, applicants may request a reasonable accommodation. If applicants experience any trouble with the portal, they may call the Housing Authority at 305-292-3330.

Please read the following before applying:

- Only one application per household will be permitted. If more than one application is submitted for a household, each application will be disqualified.
- Only applications submitted to the website address above will be accepted.
- Applicants must be at least 18 years old to apply.
- All household members are subject to background checks to determine eligibility.
- To qualify for this 1 and 2-bedroom unit property, the household must not exceed two people for the one-bedroom and four people for the two-bedroom at the time of admission.
- **Maximum** annual household income for eligibility (based on the 2024 limits, which adjust annually, typically in June) is based on household sizes below:

1 Person Household	2 Person Household	3 Person Household	4 Person Household
\$66,850	\$76,350	\$85,950	\$95,450

We are pledged to the letter and spirit of U.S. policy for the achievement of equal housing opportunity throughout the Nation. We encourage and support an affirmative advertising and marketing program in which there are no barriers to obtaining housing because of race, color, religion, sex, handicap, familial status, or national origin.

